

Minutes of the Board meeting on Enhancing Disaster and Climate Resilience in FSM through improved Disaster Preparedness and Infrastructure Project,

Islands Palm Hotel, 9.00am, September 4th, 2019

Present:

Executive

Ms. Karin Takeuchi (Chairperson) UNDP Deputy Resident Representative, Pacific Office

Senior Beneficiary

Mr. Andrew Yatilman Secretary, Department of Environment, Climate Change and Emergency Management (DECEM)

Supported by

Mr. Tony Neth

Deputy Assistant Secretary, DECEM

Mr. Eden Skilling

Meteorologist in Charge, National Weather Service

Mr. John Guswel

Southern Yap Water Authority

Mr. Wilfred Robert

Director, Chuuk Disaster

Ms. Leialoha Shirai

Chuuk Public Utilities Corporation

Mr. Nena William

Kosrae State Disaster Co-ordination Officer

Mr. Patrick Carl

Chief, Pohnpei Fire Department

Mr. Michael Yarofautoar

FSM DECEM

Development Partner

Mr. Kenji Maki

Second Secretary, Embassy of Japan, FSM

Supported by

Ms. Airi Iizuka

Researcher, Advisor, Embassy of Japan, FSM

Project Assurance

Ms. Merewalesi Laveti

UNDP Monitoring & Evaluation Analyst

Project Manager & Support Team:

Ms. Yoko Ebisawa

UNDP Project Manager

Mr. Subarna KC

UNDP Deputy Project Manager

Mr. Kulendra Verma

UNDP RMI Country Project Coordinator

Mr. Luis Gamarra

UNDP Project Consultant

FSM in-Country Team

Ms. Victorina Loyola

UNDP FSM Procurement/Logistic Officer

Ms. Loreen Hadley

UNDP FSM Finance/Admin Officer

Technical Advisory Group

Mr. Noud Leenders

UNDP RESPAC Project Manager/UNDP DRM Advisor

Mr. Simpson Abraham

UNDP FSM, Small Grants

Mr. Luke Koroisave

UNDP RESPAC Programme Specialist

Mr. Paula Cirikiyasawa

UNDP RESPAC DRM Recovery Specialist

Opening Prayer: Mr. Eden Skilling

1.0 Welcome

- 1.1 The Chairperson thanked everyone for their participation at the Inception meeting on the 3rd of September 2019 and mentioned that the meeting will be a continuation of the issues discussed and that pertinent issues particularly the Next steps and the Results and Resources Framework (RRF) will require formal Board approval.

2.0 Agenda Item 1: Project Overview and Discussions

- 2.1 Mr. Noud Leenders: presented on the Overview of the FSM Project recapping on the activities within Components 1-3 of the FSM Project document, Indicators and Progress. He also highlighted the Next Steps, significant of which is the proposition to convene the next Project Board meeting on the 2nd week of November 2019.
- 2.2 The meeting noted the issues presented particularly on the next steps, convening the next Project Board meeting on the week of November 2019 since it will provide the project team firm grounding to track progress, challenges and review the need for the no cost extension.

3.0 Agenda Item 3: Results and Resources Framework (RRF)

- 3.1 Ms. Yoko Ebisawa presented on the RRF Overview. In her presentation, she delved on the understanding that the RRF will be reviewed and updated based on the baseline data update from the series of scoping mission undertaken in May 2019. Thereafter, the revised RRF for the Project will need formal Board approval for appropriate documentation purposes.

Issues Discussed

- 3.2 Mr. Andrew Yatilman recommended the revision of Indicator #1.1(85 Offices) since it is considered too small. Mr. Wilfred Robert also mentioned that Chuuk radio needs have been captured accordingly, however, Mr. Yatilman pointed out that it was not practical to have HF radios for each island in Chuuk given their proximity to the main island. Mr. Noud Leenders in response reemphasized the notion of enhancing capacities from the existing baseline capabilities.
- 3.2.1 The Chairperson, in noting the comments mentioned that the issue will be revisited at the next Board meeting being mindful of needs and budget realities.
- 3.3 The meeting noted and agreed to proceed ahead with Indicator #1.2. however, Indicator #1.3 will be deleted whilst the narrative will still be captured in the quarterly reporting routine. For Indicator #2.1, the Chairperson mentioned that the baseline is very low across the board for gender upgrade, hence the need for improvement. On Indicator #2.2, the meeting note that it was specifically for the EOC construction and that Indicators #2.3 & 2.4 to be deleted accordingly since it is skewed towards impact rather than indicator per se.
- 3.4 The meeting noted that the statistical point of reference is the FSM Census data and any disaggregation to be sourced from the former.

- 3.5 The Chairperson noted the comments and the ensued exchanges on the subject matter. The revised RRF was thereafter approved by the Project Board.
- 3.6 The Chairperson also mentioned that the Risk Log and the Social & Environment Risk (SER) will be reviewed and amended accordingly and suggested if it could be adopted by the Board as is.
- 3.7 Mr. Andrew Yatilman emphasized that FSM government asset handover protocol will be between the UNDP and FSM Government, even in the event if the assets are procured directly for the states as per the activities within the signed FSM ProDoc. Mr. Nena Williams attested accordingly and mentioned that the State Financial regulations states the obvious. The Chairperson in response mentioned that UNDP will honor the FSM asset handover Protocol and that details to be worked out within two weeks.
- 3.8 The Project Board in its deliberation, approved the Risk Log and the Social & Environment Risk (SER). The Chairperson informed the meeting that the minutes of the Board meeting will be circulated accordingly.

4.0 Agenda Item 4: Next Steps

- 4.1 The meeting was also informed that the second Board meeting to be held in November 2019 and has been agreed accordingly.
- 4.2 Ms. Yoko Ebisawa mentioned that the Team will also be providing monthly progress reports to the FSM Government and the Embassy of Japan, FSM in addition to the mandated Quarterly reporting.

5.0 Agenda Item 5: Concluding Remarks

- 5.1 The Chairperson thanked the FSM Government for the guidance thus far and the positive collaboration with the Embassy of Japan to date.

Close: 10.45am

Next Meeting: November 2019



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Ms. Karin Takeuchi, UNDP Deputy Resident Representative, Pacific Office
Chairperson



Date

